

FRICK ART REFERENCE LIBRARY

SUMMER 2013 INTERNSHIP PROGRAM

Frick Art Reference Library: Conservation Department

The Conservation Department of the Frick Art Reference Library (FARL) is now accepting applications for Conservation Internships for summer 2013. Interns are accepted on a project-based need in the Library's conservation and/or digital labs. Depending on interest and skill level, the intern will assist the department with preservation and treatment needs on library and archival material.

Eligibility

FARL Conservation Internships are open to undergraduate and graduate students with relevant skills. Previous experience in a library or archives is preferred. All internships are unpaid, and applicants are responsible for their own housing and travel arrangements.

Application Instructions

Please note that eligibility and application instructions may vary from one museum department to another and that multiple applications cannot be accepted; please apply to only one department per season. All internship applications must be submitted via e-mail.

- Please title the subject of your e-mail: FARL Conservation Intern – Summer 2013
- Please write a cover letter in the e-mail body that includes:
 - Your reasons for applying to the Frick Art Reference Library
 - Your contact information
 - Your preferred dates and hours (within business hours Mondays through Fridays, 9:00 a.m. to 5:00 p.m.)
 - The names, professional affiliations, and telephone numbers of one professor and one employer who may be contacted as references.
- Please attach your résumé as a PDF.
- Please e-mail your completed application to Don Swanson, Chief of Collections Preservation and Graphic Designer, internships@frick.org.

All FARL Conservation Internship applications for summer 2013 must be received no later than March 1, 2013. No phone calls, please. Selected candidates will be contacted for interviews, and applicants will be notified by the end of April.