Job Posting

**Security Officer**

Full-time, nonexempt, 40 hours/week, overnight shift: 11:45 p.m. – 7:45 a.m.

**Background**
Opened to the public in 1935, The Frick Collection is a world-renowned art museum consisting of more than 1,500 works of art from the ninth to the nineteenth centuries displayed in the intimate surroundings of the former home of Pittsburgh industrialist Henry Clay Frick. It is considered one of the world’s most perfect museums and the residence is one of New York City’s few remaining Gilded Age mansions. The Frick welcomes nearly 300,000 visitors a year to its tranquil mansion on the Upper East Side, encouraging visitors to closely observe, reflect, and engage with its esteemed collection.

The Frick Art Reference Library, founded by Mr. Frick’s daughter, Helen Clay Frick, in 1935, is an internationally recognized research library that serves as one of the world’s most complete resources for the study of Western art. Our entire staff ensures that the resources of The Frick Collection are made accessible and inviting to “all persons whomsoever,” in accordance with the wishes of the museum’s founder.

The Frick has moved into its temporary home in the former Whitney Museum Breuer building at 75th Street and Madison Avenue, Frick Madison, while renovations are undertaken to the newer parts of the building at 1 East 70th Street to which we expect to return in 2023. We are preparing to open to the public at Frick Madison in early spring and are adding full and part-time Security Officers to our team. We will continue to maintain Security coverage at both buildings. We will be providing training on best practices for protecting oneself and the public during a pandemic while always providing the highest quality customer service.

**Position Summary**
Via security video monitoring and patrolling of the facility Security Officers monitor activities and visitors in the galleries and other common areas and offices of the museum and library. They comply with NYC and NYS security and fire safety regulations as well as the security protocols of the Frick Collection. Security Officers must remain alert at all times. They are expected to interact in a cordial and respectful manner with the public, welcoming visitors and conducting bag checks when they arrive at the museum, and providing limited information about the museum and referring visitors to the visitor services personnel as appropriate. Security Officers are expected to gain a good understanding of the Frick family home and museum collections. Security Officers work a varied schedule that includes weekends and hours the museum is open to the public as well as times when the museum hosts special events.
THE FRICK COLLECTION
1 EAST 70TH STREET • NEW YORK • NEW YORK 10021

Requirements
New York State Security Officer license, with high school diploma or GED. Prior military or police experience and multi-lingual skills helpful. The ability to communicate well and read and write in English is essential. Eight and sixteen hour security officer training certificates required. Physical requirements include being able to stand for long periods of time and light lifting. Excellent interpersonal skills and ability to interact with a diverse group of colleagues and constituents. Qualified candidates must obtain Certificate of Fitness F-01 Citywide Fire Guard for Impairment within one month of hire date: https://www1.nyc.gov/site/fdny/business/all-certifications/cof-f01.page

Work Hours and Compensation
The shift we are filling at present is overnight: 11:45 p.m.-7:45 a.m. Generally, Security Officers are scheduled to work up 40 hours per week, with varying 8 hour shifts. Museum hours are: Tuesday through Saturday: 10:00 a.m. to 6:00 p.m. and Sundays: 11:00 a.m. to 5:00 p.m.; work shifts begin ½ hour before the museum opens to the public. The Museum is closed on Mondays and Federal Holidays. Compensation: $17.45 per hour, includes a 10% differential for working overnight shifts.

Benefits in Employment with the Frick Collection
Full-time employees are eligible to participate in group life, health, and dental insurance plans. Employees contribute to the cost of their health insurance based on income level and type of coverage selected. Other benefits include employer paid short and long term disability insurance, employee contributed tax deferred annuity, flexible spending plans for health, dependent care and commuting costs, generous defined benefit pension plan with participation after one year of service/vesting after five years of service, 14 paid holidays, and accrual of 12 vacation days the first year of employment. All employees may access free or discounted admission to most of New York’s finest museums. The Frick provides employees with a discount on Museum Shop purchases. The Frick Collection offers a beautiful and pleasant work setting and an excellent opportunity to appreciate some of the world’s finest works of art.

Application Process, no phone calls please:
Send resume and cover letter to (include “Security” in subject line of email):
Manager of Security
jobs@frick.org
The Frick Collection
1 East 70th Street
New York, NY 10021

Equal Employment Opportunity has been, and will continue to be, a fundamental principle at The Collection, where employment is based upon personal capabilities and qualifications without discrimination because of race, color, religion, sex, national origin, age, marital status, alienage or citizenship status, sexual orientation, disability, pregnancy, military status, creed, genetic predisposition or carrier status or any other protected characteristic as established by law. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

This description shall not be construed as a contract of any sort for a specific period of employment